

Good afternoon. The conference is only a week away, and we are all really excited to see everyone again. This year we are expecting 500 participants from each of the Georgia Adult Felony Drug, DUI, Family Treatment, Juvenile Drug, and Mental Health courts. Also, we are excited to welcome participants from:

- Kalamazoo Mental Health and Recovery Court (Kalamazoo, MI)
- Essential Development Corporation (Indianapolis, IN)
- Georgia Governor's Office of Highway Safety
- Recovery Place, Inc.
- Pickens County Board of Education
- Highland Rivers Community Service Board
- DeKalb County Recorder's Court
- And many others...

I wanted to take this opportunity to provide you with some logistical information.

1. Hotel Check-in

For those staying overnight as hotel guest and checking in on Tuesday, please be advised that check-in time is 3:00pm. The hotel will make every accommodation to allow attendees to check in earlier, as rooms become available.

If you are no longer attending the conference, and have not yet cancelled your hotel reservation please do so now!!! Phone number: (404) 365-0065.

2. Conference Registration/Check-in

- a. Check-in will begin the morning of Tuesday, May 26, 2009 at 9:00am. The Registration/Check-in/Information Desk will be in the MEZZANINE PREFUNCTION AREA (on the MEZZANINE/THIRD LEVEL of the conference center). At check-in, attendees will pick up their name tags and conference bags. **Please note that conference name tags must be worn at ALL times, and will only be issued to registered persons.**
- b. On Tuesday, May 26, 2009 onsite registration will be available. Please be note that we are no longer accepting SUBSTITUTIONS by phone. Substitute attendees can register onsite. For your convenience, we have posted an "Onsite Registration Form" online, available at <http://www.georgiacourts.org/courts/accountability/Onsite+Registration+Form.pdf>. SUBSTITUTE and NEW ONSITE Registration should download this form, and bring with them to the Registration Desk at the conference.
- c. **If you have not yet mailed in your payment, please payment with you in order to be allowed to register for the conference. Check or postal money order is accepted.**
- d. On May 27 and 28, attendees can visit the Registration/Check-in/Information Desk located outside of the TUXEDO ROOM on the FOURTH LEVEL near the elevators. Of course, participants can also ask any program staff for assistance throughout the conference.
- e. The cancellation window has passed. No refunds will be issued at this time. Please remember that substitution can be made onsite.

3. Parking Information and MARTA

Please review the attached schedule for parking rates. When parking, be sure NOT TO PARK IN THE LENOX SQUARE PARKING LOT, or the "AROUND LENOX" Shopping plaza parking lot. Violators will be

towed. For those who wish to ride MARTA to the conference center, be sure to exit at the N-7 Buckhead stop on the NORTH SPRINGS line. Also, remember that there are both Self-Parking and Valet. Be sure to ask for assistance.

4. Presentation and Handouts

This year, we are going GREEN!! Presenters have been asked to submit their presentations and handouts to post on-line at <http://www.georgiacourts.org/courts/accountability/ALL+PRESENTATION+FOR+WEBSITE.htm>. This list is updated daily, please continue check!! Many presenters have opted to print their own handouts and bring to the conference.

5. Credit Hours

We have applied for the following credit hours:

- a. GACA- we have been approved to provide 10.5 hours
- b. LPCGA- we have been approved to provide 10.0 hours
- c. LCSW- we have been approved to provide 10.5 hours
- d. CLE- we have requested 9 CLE hours and 1.5 Ethics Hours, approval pending
- e. POST- approval pending
- f. ICJE- approval pending

We will also provide general certificates of attendance.

At the conference, please remember to sign ALL sign-in sheets! We do check before requesting hours for each participant! Requests for hours and certificates must be received by December 31, 2009.

6. For Law Enforcement Officer Only- for those officers who will be wearing their weapons on conference premises please be sure to wear your agency issued badge as well (not just your polo-style shirt with agency seal/emblem)!!!

We look forward to having you at this year's conference. Should you have any questions, please do not hesitate to contact conference planning staff at:

Mrs. Jane Martin	jane.martin@gaaoc.us	404.463.4266
Ms. Eden Freeman	freemane@gaaoc.us	404.463.0043
Mr. Edwin Bell	belle@gaaoc.us	404.463.1665
Ms. Raquel Gonzalez	gonzaler@gaaoc.us	404.463.1171

Can't wait to see you all there!